

ELT ASSISTANCE

1. Overview

DLIELC provides a broad range of professional and technical assistance for in-country ELTPs. These services include English language surveys, pre-deployment surveys and operational mobile training teams (MTTs), as well as language training detachments (LTDs). Below is a description of these forms of assistance.

a. English Language Survey MTT (MASL IIN D307009)

- (1) Purpose: The purpose of an English language survey MTT is to evaluate the in-country ELTP and make recommendations for its improvement or expansion. Before the DLIELC MTT survey members depart the overseas location, they provide an out-briefing to the SCO and designated host-country officials on their observations, findings and recommendations. The final MTT Survey report is forwarded to the SCO within 30 days of the team's return to DLIELC.
- (2) Composition of the MTT: The English language survey MTT is conducted by one or two GS-12 Overseas Program Managers from the Nonresident Programs Division.
- (3) Duration of Survey: The duration of a survey MTT depends upon the scope and complexity of the in-country ELTP, but generally ranges from three days to three weeks.
- (4) Controls Over Work: The Commandant, DLIELC, through the Nonresident Programs Division (DLIELC/LEN), maintains professional and operational control over the work of the MTT members. The SCO designates an official who serves as the POC for the MTT members.

b. Pre-deployment Survey MTT (MASL IIN D307009)

- (1) Purpose: The purpose of a pre-deployment survey MTT is to ensure that the deployment of DLIELC personnel to an overseas location is accomplished with maximum efficiency. The MTT members will ensure that:
 - (a) The mission of the DLIELC MTT or LTD personnel who are to be deployed is clearly defined.
 - (b) The resources to accomplish the mission will be available.
 - (c) The DLIELC personnel who are to be deployed will receive, to the extent possible, support equivalent to that afforded to other official Americans in the following areas: lodging, transportation, office and classroom facilities, administrative support, communication support, medical care, postal privileges, etc.
- (2) Composition of the MTT: The pre-deployment survey is conducted by one or two GS-12 Overseas Program Managers from the Nonresident Programs Division.
- (3) Duration of Survey: The duration of a pre-deployment survey is generally three days to two weeks, depending upon the scope of the in-country ELTP.

- (4) Controls Over Work: The Commandant, DLIELC, through the Nonresident Programs Division (DLIELC/LEN), maintains professional and operational control over the work of MTT members. The SCO designates an official who serves as the POC for the MTT members.

c. Operational MTT (MASL IIN D307011)

The purpose of an Operational MTT is to assist in the operation or establishment of an in-country ELTP. There are three types of Operational MTTs, instructional, advisory and managerial, which are described below.

(1) Instructional MTT

- (a) Purpose: The purpose of an instructional MTT is twofold: First, to provide instructors to in-country ELTPs that do not have a sufficient number of qualified instructors to produce language-qualified graduates. Second, to provide training to in-country English language instructors on the use of the ALC materials or to test administrators on the principles and practices of testing. The four workshops, which are described in the DLIELC catalog, are *Familiarization with the American Language Course*, *Familiarization with the Nonintensive American Language Course*, *Teaching English for Specific Purposes*, and *English Language Proficiency Testing*. These two-week nonresident workshops require up to 60 days from the date of an MTT call-up to deployment. The maximum class size should be 10. Prerequisites for the workshops are the completion of the BALIC or its equivalent and experience in teaching EFL.
- (b) Composition of the MTT: The instructional MTT is composed of one or more DLIELC EFL/ESL instructors and/or team chief. When DLIELC deploys an instructional MTT consisting of a single instructor, the grade of the instructor is GS-11 or GS-12. When the instructional MTT consists of more than one instructor, the grade of the instructor who serves as team chief is GS-11 or GS-12, depending on the scope and complexity of the ELTP. When the grade of the team chief is GS-12 or GS-13, the primary duties of the team chief normally do not include classroom instruction.

(2) Advisory MTT

- (a) Purpose: The purpose of an advisory MTT is to provide advice to in-country ELTP managers on the operation of an ELTP. SCOs can request advisory MTTs to provide advice in the areas of ELTP administration and management, curriculum and test development, or instruction.
- (b) Composition of the MTT: The advisory MTT is composed of one or more DLIELC EFL/ESL specialists who have expertise in the particular skills required. The grades of advisory MTT members range from GS-11 to GS-13, depending on the following factors: the scope of the ELTP, the significance of the ELTP to US national interests, the level of the host-country and US officials to whom the member is giving advice and the complexity of the advisory services required.

(3) Managerial MTT

- (a) Purpose: The purpose of a managerial MTT is to assist in the management of an in-country ELTP until local managers can be trained to assume ELTP management responsibilities.
- (b) Composition of the MTT: The managerial MTT is composed of one or more DLIELC EFL/ESL specialists who have expertise in the particular skills required. The grades of managerial MTT members range from GS-12 to GS-13, depending on the following factors: the scope of the ELTP, the significance of the ELTP to US national interests, the level of the host-country and US officials with whom the member is giving advice and the complexity of the managerial services required.

Controls Over Work: For an Operational MTT, a designated SCO official exercises operational and administrative supervision of the senior operational member. The senior MTT member exercises operational and administrative control over the other MTT members. The Commandant, DLIELC, through the Nonresident Programs Division (DLIELC/LEN), maintains professional and technical control over the work of MTT members.

d. Language Training Detachment (LTD)

- (1) Purpose: The purpose of the LTD is to assist in the operation or establishment of in-country ELTPs. LTDs are categorized into three types: instructional, advisory, and managerial.
- (2) Composition of the LTD: The LTD is composed of one or more DLIELC EFL/ESL professionals who have expertise in the particular skills required to accomplish the designated mission. The grades of LTD members range from GS-11 to GS-13 and are determined by such factors as the scope and complexity of the ELTP, the level of the host-country and US officials with whom the LTD members must deal, and the level of the personnel supervised.
- (3) Duration of an LTD: The principal difference between an operational MTT and an LTD is duration. While MTT members are assigned on temporary duty (TDY) status, LTD members are assigned on a permanent change of station (PCS) without permanent change of assignment (PCA) basis to the overseas location. PCS assignments are generally for a period of one to three years, depending on the mission requirements and the length-of-tour standards applicable to a given country. One-year tours are unaccompanied, and tours of more than one year are generally accompanied.
- (4) Controls Over Work: A designated SCO official exercises operational and administrative supervision over the senior LTD member. The senior LTD member exercises operational and administrative control over the other LTD members. The Commandant, DLIELC, through the Nonresident Programs Division (DLIELC/LEN), maintains professional and technical control over the work of the senior LTD member.

2. Requesting DLIELC Services

- a. Lead Time: DLIELC generally requires up to 60 days to deploy an MTT and up to 120 days to deploy an LTD.
- b. DLIELC MTTs and LTDs Funded under IMET: Anticipated MTTs or LTDs should be programmed into the Air Force IMET Standardized Training Listing (STL). Data sheets should be

submitted to AFSAT, with information copies to DLIELC/LEN, in accordance with the JSCET. AFSAT prepares cost data for the deployment of MTTs and LTDs. Before DLIELC can deploy an LTD or an MTT, the requester must obtain the approval of the Combatant Command, DSCA, and AFSAT.

c. DLIELC MTTs and LTDs Funded under FMS

- (1) New FMS Case: In order to establish an FMS case for the deployment of a DLIELC MTT or LTD, the requester must follow the procedures for accomplishing a Letter of Offer and Acceptance (LOAs). These procedures are detailed in DoD 5108.8, the Security Assistance Management Manual (SAMM).
- (2) Existing FMS Case: With host-country approval, the USG FMS case manager can fund DLIELC MTTs or LTDs from existing cases. The SCO or case manager should request Price and Availability estimates from AFSAT. The most convenient financial instrument to fund the LTD or MTT is a DD448, Military Interdepartmental Purchase Request (MIPR).

For assistance with in-country ELTPs, contact:

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