

# Part V — Nonresident Training Programs (ELTPs)

## ELTP Mission

Effective in-country ELTPs are the critical first link in the Security Cooperation chain. They provide vital English language training for OCONUS military personnel who must achieve English language proficiency requirements before they can begin follow-on training (FOT) on the maintenance and operation of weapon systems acquired from the US. English language proficiency requirements are set by individual CONUS schoolhouses and measured by the English Comprehension Level (ECL) test.

In-country ELTPs also serve as pipelines for students transitioning to US military technical schools or to Professional Military Education (PME) and who must be ECL-qualified prior to beginning training.



## ELTP Support from DLIELC

The success of any ELTP depends upon the expertise of its supervisors and instructors and the quality of its curriculum. DLIELC offers continuing professional development opportunities for ELTP staff members in-country (see “Instructional MTT” in the chart below) as well as on the resident DLIELC campus (see Part III, Resident English Language Training Program in this handbook). DLIELC recommends using the American Language Course (ALC) curriculum for English language training of military personnel and Ministry of Defense civilians because it combines communicative and traditional instructional approaches. The DLIELC curriculum department has developed the comprehensive ALC and its supplemental audio and interactive materials. For more information about these materials, please see the DLIELC FY19 Catalog, <http://www.dielc.edu/prod/Catalog.pdf>.

In order to help set ELTPs up for success, DLIELC offers a variety of other support options:

- English language training site surveys and pre-deployment site surveys
- Operational Mobile Training Teams (MTTs) for instruction, advisement, or management
- Language Training Detachments (LTDs) to assist in the operation or establishment of an ELTP
- Instructor development and test development workshops (in-country or on resident DLIELC campus)

Please see the chart below for more information about available MTTs, LTDs, and workshops.

## Surveys

Type of Support	MASL	Purpose	Composition	Duration	Controls over work
English Language Survey MTT *recommended at least once every 5 years.	D307009	To evaluate in-country ELTP(s) and make recommendations for it's (their) improvement or expansion	1-2 GS-12 DLIELC Overseas Program Managers (OPMs) from the International Nonresident Flight (INF)	Generally from 3-5 days, depending on the scope of the ELTP	The DLIELC Commandant, through INF, maintains professional and operational control over the MTT's work
Pre-deployment Site survey MTT	D307009	To ensure the deployment of Deployment of DLIELC personnel to an overseas location is accomplished with maximum efficiency. The survey ensures that: Mission is clearly defined Resources are available Lodging transportation, office and classroom facilities, administrative support, communications support, medical care, postal privileges, etc. are available	1-2 GS-12 DLIELC OPMs from INF	Generally from 3-5 days, depending on the scope of the ELTP	The DLIELC Commandant through INF, maintains professional and operational control over the MTT's work

## Operational MTTs

Type of Support	MASL	Purpose	Composition	Duration	Controls over work
Instructional MTT	D307011	To provide instructors for in-country ELTPs that do not have enough qualified English language instructors, and to provide training to in-country ELTP staff on instruction and test development <sup>1</sup>	1+ DLIELC English as a Foreign Language (EFL) specialists, GS-11, 12, or 13, depending on the scope and complexity of the ELTP	Variable, but not to exceed 179 days	A SCO official has operational and administrative supervision of the MTT. The DLIELC Commandant, through INF, has professional and technical control over the MTT's work
Advisory MTT	D307011	To provide advice to in-country ELTP managers on administration, management, curriculum, test development, or instruction	1+ DLIELC English as a Foreign Language (EFL) specialists, GS-11, 12, or 13, depending on the scope and complexity of the ELTP	Variable, but not to exceed 179 days	A SCO official has operational and administrative supervision of the MTT. The DLIELC Commandant, through INF, has professional and technical control over the MTT's work
Managerial MTT	D307011	To assist in the management of an in-country ELTP until local managers can be trained to assume ELTP management responsibilities	1+ DLIELC EFL specialists, GS-12 or 13, depending on the ELTP's scope, significance to US interests, and complexity of managerial services required	Variable, but not to exceed 179 days	A SCO official has operational and administrative supervision of the MTT. The DLIELC Commandant, through INF, has professional and technical control over the MTT's work

<sup>1</sup> Five workshops for instructional and test development purposes are described in the DLIELC FY19 Catalog: <http://www.dlielc.edu/prod/Catalog.pdf>. They can be conducted either in-country or on the DLIELC resident campus:

- Familiarization with the American Language Course
- Familiarization with the Non-intensive American Language Course
- Teaching English for Specific Purposes
- English Language Proficiency Testing
- English Language Achievement Testing

## Language Training Detachment

Type of Support	MASL	Purpose	Composition	Duration	Controls over work
Language Training Detachment	D307011	To assist in the operation or establishment of an in-country ELTP. LTDs are categorized into three types: instructional, advisory, and managerial	1+ DLIELC EFL specialists, GS-11, 12, or 13, depending on the scope and complexity of the ELTP and the level of the personnel supervised	Generally for 1-3 years, depending on mission requirements and length-of-tour standards for a given country	A designated SCO official exercises operational and administrative supervision over the LTD chief. The LTD chief exercises operational and administrative control over the other LTD members. The DLIELC Commandant, through INF, maintains professional and technical control over the work of the LTD members

## Requesting DLIELC Services

1. **Lead Time:** DLIELC requires 120 days to deploy an MTT and up to nine months to deploy an LTD.
2. **DLIELC MTTs and LTDs funded under IMET:** Anticipated MTTs or LTDs should be programmed into the Air Force IMET Standardized Training List (STL). Data sheets should be submitted to AFSAT, with information copies to DLIELC/INF, in accordance with the JSCET. AFSAT prepares cost data for the deployment of MTTs and LTDs. Before DLIELC can deploy an LTD or MTT, the requester must obtain the approval of the Combatant Command, DSCA, and AFSAT.
3. **DLIELC MTTs and LTDs Funded under FMS**
  - a. **New FMS Case:** In order to establish an FMS case for the deployment of a DLIELC MTT or LTD, the requestor must follow the procedures for accomplishing a Letter of Request (LOR). These procedures are detailed in DoD 5108.8, the Security Assistance Management Manual (SAMM).
  - b. **Existing FMS Case:** With host-country approval, the USG FMS case manager can fund DLIELC MTTs or LTDs from existing cases. The SCO or case manager should request price and availability estimates from the MILDEP providing the funding. The most convenient financial instrument to fund the LTD or MTT is a DD448, Military Interdepartmental Purchase Request (MIPR).
4. **MTT Requests:** A validated and approved request for an MTT must be submitted on DD Form 2964, Security Cooperation Education and Training (SCET) Team Request. The data provided should be complete and detailed so that DLIELC can select and prepare the team properly for the mission. Short lead-times for MTT requests should be avoided. An example of a SCET request for an instructional MTT follows. It shows the minimal level of detail needed. This is just an example, so it is important that each request be tailored for the specific type of MTT and its requirements.

**For more information about MTTs and to arrange for one, contact:**

**International Nonresident Flight (INF):**

**COMM: (210) 671-3783    COMM FAX: (210) 671-5362**

**DSN: (312) 473-3783    DSN FAX: (312) 473-5362**

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